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## SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: Girish Chandra Bardalai Path, Bamunimaidan, Guwahati, Assam, 781021

Corp. Office: R-489, GF-A, Ground Floor, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)

CIN: L51909AS1984PLC007078

1) Delhi Stock Exchange Ltd.  
Manager, Listing Dept.  
3/1, Asaf Ali Road, New Delhi – 110002

01.10.2015

2) Calcutta Stock Exchange Ltd.  
Manager, Listing Dept.  
7, Lyons Range, Kolkata – 700 001

3) BSE Ltd.  
Deputy Manager, Corporate Services  
25<sup>th</sup> Floor, P. J. Tower, Dalal Street  
Fort, Mumbai – 400 001

Dear Sir/ Madam,

This is to inform that Meeting of Audit Committee & Board of Directors will be held at its Corporate Office on **Friday – 16.10.2015** at 02:00 & 03:00 P.M. :-

- 1) To receive, consider, adopt & publish the Quarterly Results for the Quarter ended 30.09.2015.
- 2) Listing & Trading of Equity Shares at BSE Ltd.
- 3) Any other matter with the permission of the chair.

✓ Copy of NOTICE for Publication in News Papers is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc

Kindly take it on record, do the needful & oblige.

Thanking You,

For Swagtam Trading and Services Limited

For Swagtam Trading & Services Ltd.

Lalita Mittal  
WTD & CFO  
DIN - 06928783

*Lalita Mittal*  
Director/Authorised Signatory



Encl: As Above

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## NOTICE

Pursuant to Listing Agreement with Delhi & Calcutta Stock Exchange(s), Notice is hereby given that a meeting of Audit Committee & Board of Directors is scheduled to be held on **Friday - 16.10.2015** at 02:00 & 03:00 P.M. inter-alia to consider, approve & adopt Quarterly Results as at 30.09.2015, Listing & Trading of Equity Shares at BSE Ltd. and any other matter with the permission of Chair.

Place : New Delhi

Dated: 01.10.2015

**LALITA MITTAL**

**DIN - 06928783**

**WTD & CFO**

**For Swagtam Trading & Services Ltd.**

*Lalita Mittal*  
**Director/Authorised Signatory**



1) To consider, approve & adopt the Quarterly Results

for the Quarter ended 30.09.2015.

2) Listing & Trading of Equity Shares at BSE Ltd.

3) Any other matter with the permission of the chair.

Copy of NOTICE for Publication in News Paper is enclosed

Kindly advise if we have to send any other information, papers, documents etc.

Kindly take it on record, if the need is & oblige

Thanking You,

For Swagtam Trading and Services Limited

For Swagtam Trading & Services Ltd.

Lalita Mittal

WTD & CFO

DIN - 06928783

Regd. As Above