

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: Girish Chandra Bardalai Path, Bamunimaidan, Guwahati, Assam, 781021

Corp. Office: R-489, GF-A, Ground Floor, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com

CIN: L51909AS1984PLC007078

- 1) BSE LTD. 04.12.2015
- 2) CALCUTTA STOCK EXCHANGE LTD.
- 3) DELHI STOCK EXCHANGE LTD.
- 4) ALANKIT ASSIGNMENTS LIMITED
- 5) CDSL
- 6) NSDL
- 7) REGISTRAR OF COMPANIES
- 8) PUNJAB NATIONAL BANK
- 9) G.K. KEDIA & CO.
- 10) ANUJ GARG & CO.
- 11) B. BHUSHAN & CO.
- 12) SEBI - SCORES

SUB : OUTCOME OF BOARD MEETING - FRIDAY, 04.12.2015 at 12:15 P.M.

Dear Sir / Madam,

With respect to the captioned subject, the following matters were approved/ resolved :-

- 1). Rent Agreement with the Landlord was placed, approved & taken on record
- 2). "Shifting of Registered Office" from the State of Assam (Guwahati) To NCT of Delhi :
Location of the Registered Office of the Company be Shifted
From – "Girish Chandra Bardalai Path, Bamunimaidan, Guwahati, Assam – 781021"
To – "R-489, GF- A, NEW RAJINDER NAGAR, NEW DELHI – 110060"
- 3). To file & submit all applicable ROC/MCA Forms with relevant Filing Fees.
- 4). To communicate/inform All concerned parties & applicable regulatory authorities/ government departments including such as Stock Exchanges, RTA, CDSL, NSDL, Banks, ROC/MCA, VAT, TDS, Income Tax, PAN, Statutory & Internal Auditors, Secretarial Auditor, Publication in Newspapers, display at Company's website, to place new Sign-Boards, Stationary, etc.
- 5). Change in Operation/ Signatories in Bank Accounts.
- 6). To apply for Listing & Trading Approvals at MSEI(MCX) and to do the needful as required.
- 7). To sign & execute New Listing Agreement with *BSE Ltd. & Calcutta Stock Exchange Ltd.* as per SEBI Circular CIR/CFD/CMD/6/2015 dated 13.10.2015 - SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), to Affix common seal & rubber stamp with signatures of two(2) Directors, namely Ms. Lalita Mittal & Mr. Sumit Gupta, who are authorised to sign & execute the same.

Kindly advise if we have to submit any other information, papers, documents, etc

Kindly take it on record, do the needful & oblige.

For Swagtam Trading and Services Limited

Sumit Gupta
Director, DIN - 06911742

Sumit Gupta
Director/Authorised Signatory

Encl :

- 1). Certified True Copy of Order from Regional Director, Shillong bearing No. /RD(NER)/13/2014/446 dated 09.11.2015
- 2). Form No. INC-28 Challan bearing SRN No. C71367148 dated 03.12.2015 of Rs. 600/-
- 3). Form No. INC-23 Challan bearing SRN No. C39954359 dated 15.01.2015 of Rs. 10,000/-
- 4). Form No. INC-22 Challan bearing SRN No. C71515092 dated 04.12.2015 of Rs. 600/-