

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060
Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com
CIN: L51909AS1984PLC007078

Name of the Company : **SWAGTAM TRADING & SERVICES LIMITED**
Quarter ending on : **31st DECEMBER, 2015**

I. Composition of Board of Directors								
Title (Mr. / Ms)	Name of the Director	PAN \$ & DIN	Category (Chairperson / Executive / Non-Executive / independent / Nominee) &	Date of Appointment in the current term / cessation	Tenure *	No of Directorship in listed entities including this listed entity (Refer Regulation 25 (1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	RAJ KUMAR GUPTA	AFLPG1428A 00074532	Independent Director	30.04.2014	5 (Five)	2 (Two)	3 (Three)	1 (One)
Mr.	DEEPAK SHARMA	BIJPS2956R 00293945	Non – Executive Director	03.09.2008	NA	4 (Four)	-	-
Ms.	LALITA MITTAL	ACTPM1462B 06928783	Executive Director	19.07.2014	NA	2 (Two)	4 (Four)	2 (Two)
Mr.	RAMAN MITTAL	AHCPM2840D 06877244	Independent Director	02.06.2014	5 (Five)	2 (Two)		
Mr.	SUMIT GUPTA	AATPG1443N 06911742	Non – Executive Director	29.01.2015	NA	1 (One)		

\$PAN number of any director would not be displayed on the website of Stock Exchange & Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen
* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

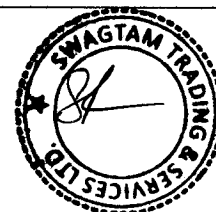
II. Composition of Committees		
Name of Committee	Name of Committee members	Category (Chairperson / Executive/ Non-Executive / independent / Nominee) \$
1. Audit Committee	Mr. Raman Mittal	Independent Director
	Ms. Lalita Mittal	Executive Director
	Mr. Raj Kumar Gupta	Independent Director
2. Remuneration & Nomination Committee	Mr. Raman Mittal	Independent Director
	Ms. Lalita Mittal	Executive Director
	Mr. Raj Kumar Gupta	Independent Director
3. Risk Management Committee (if applicable)	Not Applicable	
4. Shareholders, / Investors' Grievance Committee	Ms. Lalita Mittal	Executive Director
	Mr. Raman Mittal	Independent Director
	Mr. Sumit Gupta	Non-Executive Director

&Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

For Swagtam Trading & Services Ltd.

13 JAN 2016

Sudhanshu
Company Secretary



III. Meeting of Board of Directors		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
31.07.2015	10.10.2015	25 days gap between two consecutive meeting
21.09.2015	16.10.2015	
-	09.11.2015	
-	04.12.2015	


IV. Meeting of Committees			
<i>Date(s) of Meeting of the Committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings in number of days *</i>
16.10.2015	Yes	31.07.2015	Audit Committee
20.12.2015	Yes	04.09.2015	Audit Committee
20.12.2015	Yes	04.09.2015	Shareholders, / Investors' Grievance Committee
20.12.2015	Yes	04.09.2015	Remuneration & Nomination Committee

* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

V. Related Party Transactions	
<i>Subject</i>	<i>Compliance status (Yes/No/NA) refer note below</i>
Whether prior approval of audit committee obtained	NA
Whether shareholder approval obtained for material RPT	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	

Note

- In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- If status is "No" details of non-compliance may be given here.

VI. Affirmations	
1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015	
a. Audit Committee	
b. Nomination & remuneration committee	
c. Stakeholders relationship committee	
d. Risk management committee (Not Applicable)	
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:	
Place : New Delhi Dated: 13.01.2016	<p>For Swagtam Trading & Services Ltd.</p> <p><i>Sonia Rani</i> Company Secretary</p> <p>For Swagtam Trading & Services Ltd.</p> <p><i>Sonia Rani</i> SONIA RANI Compliance Officer ACS - 36984</p> 

13 JAN 2016

Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.