

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060  
Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)  
CIN: L51909DL1984PLC289131

## ANNEXURE - I

### Proceedings of the 31<sup>ST</sup> AGM held on 26.09.2016

The 31<sup>ST</sup> AGM of the Company was held on, Monday, 26.09.2016 at 02.00 P.M.  
at the Registered Office of the Company.

In terms of SEBI(LODR)Regulations, 2015, the Proceedings of 31<sup>ST</sup> AGM were as under:-

- I. At the outset, Company Secretary extended warm welcome to the Shareholders at the 31<sup>ST</sup> AGM and Confirmed that the requisite quorum was present for the Meeting.
- II. Mr. Sumit Gupta was appointed as the Chairman for the Meeting and took the chair. The requisite quorum being present, the chairman then called the meeting to order & welcomed all the shareholders and others as present in the meeting.
- III. Company Secretary informed that the company has appointed M/s B. Bhushan & Co., practicing company secretaries, New Delhi as the Scrutinizer for the E-voting and Ballot Process at the 31<sup>ST</sup> AGM.
- IV. He also informed that those shareholders who had cast their vote through remote E-voting can attend the meeting but shall not be allowed to vote again at the meeting.
- V. Thereafter, Company Secretary read the agenda items to be transacted at the 31<sup>ST</sup> AGM as mentioned in the NOTICE dated 24.08.2016.

Item no	Particulars	Resolution
1.	To receive, consider and adopt the Audited Balance Sheet as at 31st March 2016, and the Profit and Loss Account & Cash Flow Statements for the year ended on that date alongwith the Reports of Auditors and Directors thereon.	Ordinary
2.	To re-appoint Mr. Sumit Gupta (DIN: 06911742) as Director who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment.	Ordinary
3.	To re-appoint M/s GHOSH KHANNA & Co, Chartered Accountants, FRN - 003366N, as Statutory Auditors of the company to hold office from conclusion of this Annual General Meeting till the conclusion of next Annual General Meeting on such remuneration as may be fixed by the Board.	Ordinary

The Resolutions thereafter were put to vote through ballot papers.

- VI. The Chairman stated that the results of voting on each resolution shall be determined by aggregation of votes cast through remote E-voting and physical ballot voting at the venue of AGM. He further stated that the result of voting will be announced and uploaded on the website of company and will also be submitted to RTA & NSDL & Stock Exchange(s) within the prescribed time. And it was informed that the above resolutions will be deemed to be passed on the date of AGM. i.e. 26.09.2016 subject to receipt of the requisite number of votes in favour of the Resolutions.
- VII. After the voting by physical ballot completed, the chairman formally announced the closure of business of 31<sup>ST</sup> AGM of the company.

There being no other business to transact, the meeting ended with a vote of thanks to the chair proposed by company secretary.

Place : New Delhi

For SWAGTAM TRADING & SERVICES LIMITED

Director/Auth. Sign.

For Swagtam Trading & Services Ltd.

Company Secretary

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- 1) BSE Ltd.
- 2) Calcutta Stock Exchange Ltd.
- 3) All Board Members
- 4) All Promoters & Shareholders
- 5) RTA – Alankit Assignments Ltd.
- 6) M/s GHOSH KHANNA & CO., Chartered Accountants
- 7) NSDL
- 8) CDSL
- 9) B. Bhushan & Co. Secretarial Auditors
- 10) ANUJ GARG & CO., Internal Auditors

26.09.2016

**SUB : Proceedings of 31<sup>ST</sup> Annual General Meeting on 26.09.2016**

Sir/ Madam,

The 31<sup>ST</sup> Annual General Meeting of 'Swagtam Trading and Services Limited' was held on 26.09.2016.

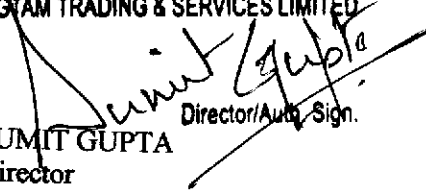
As per the SEBI(LODR) Regulations, 2015, the proceedings of 31<sup>ST</sup> AGM of Company are enclosed herewith at ANNEXURE - I

Kindly advise if we have to submit any other information, papers, documents, etc  
Kindly take it on record, do the needful & oblige.

Thanking You,

For Swagtam Trading and Services Limited

For SWAGTAM TRADING & SERVICES LIMITED

  
SUMIT GUPTA  
Director  
DIN: 06911742

Director/Auto Sign.

For Swagtam Trading & Services Ltd.

  
Company Secretary

Encl : As Above