

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)

CIN: L51909DL1984PLC289131

1) All Shareholders	7) M/s G. K. KEDIA & CO., Statutory Auditors
2) BSE Ltd.	8) NSDL
3) Calcutta Stock Exchange Ltd.	9) CDSL
4) All Board Members	10) B. BHUSHAN & CO., Secretarial Auditors
5) All Promoters	11) MITTAL JINDAL & ASSOCIATES., Internal Auditors
6) RTA – Alankit Assignments Ltd	

29.08.2023

## SUB :- ANNUAL REPORT of FY 2022-23

Dear Sir/ Madam,

With further reference & in continuation of our Letters & Emails dated 10.08.2023 & 11.08.2023 in respect to 38<sup>TH</sup> ANNUAL GENERAL MEETING will be held on **MONDAY - 25.09.2023 - 02:00 P.M.** - via Webinar / Video-Conference(VC/OAVM), to transact Business(es) as set out in the NOTICE of AGM, E-Voting facility through NSDL [EVEN # '124798'] from 21.09.2023 – 09:00 A.M. to 24.09.2023 - 05:00 P.M., {Shareholders can E-Vote via their NSDL login} Register of Members & Share Transfer Books will remain Closed from 18.09.2023 to 28.09.2023 (both days inclusive); however, the venue of the meeting shall be deemed to be the registered office of the company situated at - 'R-489, GF-A, New Rajinder Nagar, New Delhi – 110060'.

Due to COVID Pandemic and as per SEBI Circular, Company will not be dispatching Annual Report (Printed Booklet) of FY 2022-23.

Notice & Annual Report, etc. of the 38th AGM will be available on the Website of the Company at [www.swagtam.com](http://www.swagtam.com), on the website of BSE Limited at [www.bseindia.com](http://www.bseindia.com) and also on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com)

E-VOTING and WEBINAR / VIDEO CONFERENCE facility shall be provided to all Shareholders

Video Conferencing Link :-

<https://us02web.zoom.us/j/86932108228?pwd=cmVDMnp0MTAzMGVlZE13aFR5QW9oZz09>

ZOOM Meeting ID: 869 3210 8228

In case of any issues in Joining the e-AGM, send a WhatsApp to the technical team by clicking on the link - <https://wa.me/919650105405> or send an email to [bookawebinar@gmail.com](mailto:bookawebinar@gmail.com)

✓ Please find attached herewith “**ANNUAL REPORT of FY 2022-23**” containing NOTICE of AGM with **VC / OAVM instructions & details**, Notes, Directors Report, MGT-9, Secretarial Audit & Compliance Reports, Management Discussion & Analysis Report, Corporate Governance Report, PCS Certificate, CEO/CFO Certificate, Policies, Committees, Book Closure Dates, AGM details, Audited Financial Statements with Statutory Audit Reports, Resolutions, E-voting, Scrutinizer, Etc.

E-VOTING through NSDL -- EVEN [124798]

from 9.00 a.m. 21.09.2023 TO 5.00 p.m. 24.09.2023

<https://www.evoting.nsdl.com/>

For SWAGTAM TRADING & SERVICES LIMITED

Director/ Auth. Sign

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CIN: L51909DL1984PLC289131

## CALENDAR OF EVENT - F.Y. 2022 - 23 (31.03.2023)

Company ISIN NO.	INE150R01019
Name of Company	SWAGTAM TRADING & SERVICES LIMITED CIN:- L51909DL1984PLC289131
Date of Notices & Attendance Slips & Proxy Form Record/ CUT-OFF date of Members Data for sending Notice of AGM	10.08.2023 11.08.2023
CUT-OFF date for dispatching /sending Notices	30.08.2023
CUT-OFF date for E-Voting (7 days prior to AGM)	18.09.2023
E-Voting Start Date & Time	21.09.2023 - 09:00 A.M.
E-Voting End Date & Time	24.09.2023 - 05:00 P.M.
E-Voting Result Date & Time	Within 3 days from 25.09.2023 (AGM)
Book Closure Start Date	18.09.2023
Book Closure End Date	28.09.2023
Venue of AGM	THROUGH VIDEO CONFERENCING ('VC') / OTHER AUDIO VISUAL MEANS ('OAVM'), HOWEVER, THE VENUE OF THE MEETING SHALL BE DEEMED TO BE THE REGISTERED OFFICE OF THE COMPANY AT 'R-489, GF-A, NEW RAJINDER NAGAR, NEW DELHI – 110060'
Date of AGM	25.09.2023 02:00 P.M. MONDAY
Rate of Dividend (if any)	NIL

For any further Query or Question, Members may contact Company Secretary of Company at [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) or RTA - ALANKIT ASSIGNMENTS LTD. - [rta@alankit.com](mailto:rta@alankit.com) or NSDL - [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or SCRUTINIZER - [b.bhushanandcompany@gmail.com](mailto:b.bhushanandcompany@gmail.com)

Kindly Advise or contact if we have to submit any other information, papers, documents, etc

For SWAGTAM TRADING AND SERVICES LIMITED

For SWAGTAM TRADING & SERVICES LIMITED

SUMIT GUPTA  
Director, DIN No. 06911742

Director/ Auth. Sign

29/8/23

ENCL: ANNUAL REPORT of FY 2022-23