

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060  
Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)  
CIN: L51909DL1984PLC289131

- 1) All Shareholders
- 2) BSE Ltd.
- 3) Calcutta Stock Exchange Ltd.
- 4) All Board Members
- 5) All Promoters
- 6) RTA – Alankit Assignments Ltd
- 7) M/s G. K. KEDIA & CO., Statutory Auditors
- 8) NSDL
- 9) CDSL
- 10) B. BHUSHAN & CO., Secretarial Auditors
- 11) MITTAL JINDAL & ASSOCIATES., Internal Auditors

25.09.2020

**SUB : PROCEEDINGS of 35<sup>TH</sup> ANNUAL GENERAL MEETING (AGM)  
held on 25.09.2020 - 02:00 P.M. - FRIDAY through VIDEO  
CONFERRING ('VC') / OTHER AUDIO VISUAL MEANS ('OAVM')**

Sir/ Madam,

The 35<sup>th</sup> Annual General Meeting was held Today on FRIDAY – 25.09.2020 at 02:00 PM

As per the SEBI(LODR) Regulations, 2015, the Proceedings of 35<sup>th</sup> AGM of Company  
are enclosed herewith at “ANNEXURE – A”

Kindly advise if we have to submit any other information, papers, documents, etc  
Kindly take it on record, do the needful & oblige.

For **SWAGTAM TRADING AND SERVICES LIMITED**

For SWAGTAM TRADING & SERVICES LIMITED

For Swagtam Trading & Services Ltd.

*Lalita Mittal*

Director/Auth. Sign

*Preetika Mishra*  
25/09/2020  
Company Secretary

LALITA MITTAL  
WTD & CFO  
DIN: 06928783

PREETIKA MISHRA  
ACS - 32490

ENCL: AS ABOVE

25/09/20

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## ANNEXURE – A

### PROCEEDINGS of 35<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) held on 25.09.2020 - 02:00 P.M. - FRIDAY through VIDEO CONFERENCING ('VC')

In terms of SEBI (LODR) Regulations, 2015, the Proceedings of 35<sup>th</sup> AGM are as under:-

- 1) At the outset, CS Preetika Mishra (ACS-39188) extended warm welcome to the Shareholders at the 35<sup>th</sup> AGM and Confirmed that the requisite Quorum was present for the Meeting and started proceedings.
- 2) Independent Director Mr. Raj Kumar Gupta (DIN: 00074532) was appointed as the Chairman for the AGM and took the chair. Requisite Quorum being present, the chairman then called the meeting to order & welcomed all the shareholders and others as present in the meeting.
- 3) Chairman informed that the company have appointed, on 11.08.2020, M/s B. Bhushan & Co., Practicing Company Secretaries, as the Scrutinizer for the 'E-voting' and 'Poll at e-AGM'.
- 4) Chairman also informed that those shareholders who had cast their vote through 'remote e-voting' can attend the meeting but shall not be allowed to vote again at the meeting.
- 5) Thereafter, Agenda items to be transacted at the 35<sup>th</sup> AGM as mentioned in the NOTICE dated 11.08.2020 were read out & explained :-

The Resolution(s) thereafter were put to Vote through Poll at e-AGM.

#### ORDINARY BUSINESS – ORDINARY RESOLUTIONS

1.	To receive, consider & adopt the Audited Balance Sheet and Statement of Profit & Loss as at 31.03.2020 and Cash Flow Statements, etc. for the year ended 31.03.2020 alongwith the Reports of Auditors & Directors thereon
2.	To re-appoint Mr. Sumit Gupta (DIN: 00074483) as Director who retires by rotation & being eligible offers himself for re-appointment.
3.	To appoint M/s. G. K. KEDIA & CO, Chartered Accountants, FRN – 013016N, as the Statutory Auditors, in place of M/s GHOSH KHANNA & CO, Chartered Accountants, (FRN – 003366N)

- 6) The Chairman stated that the Results of Voting on each Resolution shall be determined by aggregation of votes cast through remote E-voting and Poll at e-AGM. She further stated that the result of voting will be announced and uploaded on the 'website' of company and will also be submitted to RTA, CDSL, NSDL, BSE, CSE, & Others within the prescribed time and it was informed that the above Resolution(s) will be deemed to be passed on the date of 35<sup>th</sup> AGM. i.e. 25.09.2020 subject to receipt of the requisite number of votes in favour of the Resolution(s).
- 7) After the voting through Poll at e-AGM completed, the chairman formally announced the closure of agenda business of 35<sup>th</sup> AGM of the company.

There being no other business to transact, the meeting ended with a vote of thanks to the chair.

#### For SWAGTAM TRADING AND SERVICES LIMITED

New Delhi  
25.09.2020

For SWAGTAM TRADING & SERVICES LIMITED For Swagtam Trading & Services Ltd.

*Lalita Mittal*  
LALITA MITTAL Director/Auth. Sign  
WTD & CFO  
DIN: 06928783 25/09/20

*Preetika Mishra*  
25/09/2020  
PREETIKA MISHRA Secretary  
ACS - 32490

ENCL: AS ABOVE