

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)

CIN: L51909DL1984PLC289131

1) All Shareholders	7) M/s G. K. KEDIA & CO., Statutory Auditors
2) BSE Ltd.	8) NSDL
3) Calcutta Stock Exchange Ltd.	9) CDSL
4) All Board Members	10) B. BHUSHAN & CO., Secretarial Auditors
5) All Promoters	11) MITTAL JINDAL & ASSOCIATES., Internal Auditors
6) RTA – Alankit Assignments Ltd	

27.08.2022

## SUB :- ANNUAL REPORT of FY 2021-22

Dear Sir/ Madam,

With further reference & in continuation of our Letters & Emails dated 10.08.2022 & 11.08.2022 in respect to 37<sup>TH</sup> ANNUAL GENERAL MEETING will be held on **FRIDAY - 23.09.2022 - 02:00 P.M.** - via Webinar / Video-Conference(VC/OAVM), to transact Business(es) as set out in the NOTICE of AGM, E-Voting facility through NSDL [EVEN # '120743'] from 20.09.2022 – 09:00 A.M. to 22.09.2022 - 05:00 P.M., {Shareholders can E-Vote via their NSDL login} Register of Members & Share Transfer Books will remain Closed from 17.09.2022 to 25.09.2022 (both days inclusive), however, the venue of the meeting shall be deemed to be the registered office of the company situated at - 'R-489, GF-A, New Rajinder Nagar, New Delhi – 110060'.

Due to COVID Pandemic and as per SEBI Circular, Company will not be dispatching Annual Report (Printed Booklet) of FY 2021-22.

Notice & Annual Report, etc. of the 37<sup>th</sup> AGM will be available on the Website of the Company at <http://swagtam.com/annual-reports.html>, on the website of BSE Limited at [www.bseindia.com](http://www.bseindia.com) and also on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com)

E-VOTING and WEBINAR / VIDEO CONFERENCE facility shall be provided to all Shareholders

Video Conferencing Link :-

[https://us02web.zoom.us/join/register/tZAofuihrzspHNz\\_pqmHS7jckU0fJeybnek8](https://us02web.zoom.us/join/register/tZAofuihrzspHNz_pqmHS7jckU0fJeybnek8)

In case of any issues in Joining the e-AGM, send a WhatsApp to the technical team by clicking on the link - <https://wa.me/9186208421739> or send an email to [bookawebinar@gmail.com](mailto:bookawebinar@gmail.com)

✓ Please find attached herewith “**ANNUAL REPORT of FY 2021-22**” containing NOTICE of AGM with **VC / OAVM instructions & details**, Notes, Directors Report, MGT-9, Secretarial Audit & Compliance Reports, Management Discussion & Analysis Report, Corporate Governance Report, PCS Certificate, CEO/CFO Certificate, Policies, Committees, Book Closure Dates, AGM details, Audited Financial Statements with Statutory Audit Reports, Resolutions, E-voting, Scrutinizer, Etc.

**E-VOTING through NSDL -- EVEN [120743]**  
**from 9.00 a.m. 20.09.2022 TO 5.00 p.m. 22.09.2022**  
<https://www.evoting.nsdl.com/>

For SWAGTAM TRADING & SERVICES LIMITED

Director/Auth. Sign

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## CALENDAR OF EVENT - F.Y. 2021 - 22 (31.03.2022)

Company ISIN NO.	INE150R01019
Date of Notices & Attendance Slips & Proxy Form	10.08.2022
Record / CUTOFF Date of Members Data for sending Notice of AGM	13.08.2022
CUTOFF date for dispatching / sending Notices	27.08.2022
CUTOFF date For E-Voting (7 days prior to AGM)	17.09.2022
E-Voting Start Date & Time	20.09.2022 - 09:00 A.M.
E-Voting End Date & Time	22.09.2022 - 05:00 P.M.
E-Voting Result Date & Time	Within 3 days from 23.09.2022 (AGM)
Book Closure Start Date	17.09.2022
Book Closure End Date	25.09.2022
Venue of AGM	<b>THROUGH VIDEO CONFERENCING ('VC') / OTHER AUDIO VISUAL MEANS ('OAVM'), HOWEVER, THE VENUE OF THE MEETING SHALL BE DEEMED TO BE THE REGISTERED OFFICE OF THE COMPANY AT 'R-489, GF-A, NEW RAJINDER NAGAR NEW DELHI – 110060'</b>
Date of AGM	23.09.2022 02:00 P.M. FRIDAY
Rate of Dividend (if any)	NIL

For any further Query or Question, Members may contact Company Secretary of Company at [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) or RTA - ALANKIT ASSIGNMENTS LTD. - [rta@alankit.com](mailto:rta@alankit.com) or NSDL - [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or SCRUTINIZER - [b.bhushanandcompany@gmail.com](mailto:b.bhushanandcompany@gmail.com)

Kindly Advise or contact if we have to submit any other information, papers, documents, etc  
For SWAGTAM TRADING AND SERVICES LIMITED

SUMIT GUPTA  
Director - DIN: 06911742

Director Auth. Sign

ENCL: ANNUAL REPORT of FY 2021-22