

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)

CIN: L51909DL1984PLC289131

1) **BSE Ltd.**

Deputy Manager, Listing Compliance  
25<sup>th</sup> Floor, P. J. Tower, Dalal Street  
Fort, Mumbai – 400 001

01.11.2019

2) **Calcutta Stock Exchange Ltd.**

Manager, Listing Dept.  
7, Lyons Range, Kolkata – 700 001

Dear Sir/ Madam,

This is to inform that Meeting of Audit Committee & Board of Directors will be held at its Regd. Office on **MONDAY – 11.11.2019 at 03:00 & 04:00 P.M.:-**

- 1) To consider, approve & adopt Un-audited Financial Results of Quarter & Half-year ended 30.09.2019 & Limited Review Report.
- 2) Trading Window in equity shares will remain closed from 08.11.2019 to 14.11.2019 for all insiders
- 3) Any other matter with the permission of the chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc  
Kindly take it on record, do the needful & oblige.

For **SWAGTAM TRADING AND SERVICES LIMITED**

For Swagtam Trading & Services Ltd.

  
Director/Authorised Signatory

SUMIT GUPTA  
Director - DIN: 06911742

Encl: As Above

## NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is given that Meetings of Audit Committee & Board of Directors is scheduled to be held on **MONDAY – 11.11.2019 at 03:00 & 04:00 P.M.** at its Regd. Office inter-alia to consider, approve & adopt Un-audited Financial Results of Quarter & Half-year ended 30.09.2019 & Limited Review Report, Trading Window in equity shares will remain closed from 08.11.2019 to 14.11.2019 for all insiders, and any other matter with the permission of Chair.

Place : New Delhi  
Dated: 01.11.2019

Sumit Gupta

Director - DIN: 06911742

For Swagtam Trading & Services Ltd.

  
Director/Authorised Signatory