

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060
Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com
CIN: L51909DL1984PLC289131

1) **BSE Ltd.**

Deputy Manager, Listing Compliance
25th Floor, P. J. Tower, Dalal Street
Fort, Mumbai – 400 001

21.01.2020

2) **Calcutta Stock Exchange Ltd.**

Manager, Listing Dept.
7, Lyons Range, Kolkata – 700 001

Dear Sir/ Madam,

This is to inform that Meeting of Audit Committee & Board of Directors will be held at its Regd. Office on **FRIDAY – 07.02.2020 at 02:00 & 03:00 P.M.:-**

- a) To consider, approve & adopt Un-Audited Financial Results of Quarter & Nine-months ended 31.12.2019 & Limited Review Report from Auditors.
- b) Trading Window in equity shares will remain closed from 04.02.2020 to 10.02.2020 for all insiders
- c) Any other matter with the permission of the chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc
Kindly take it on record, do the needful & oblige.

Thanking You,

For **SWAGTAM TRADING AND SERVICES LIMITED**
For SWAGTAM TRADING & SERVICES LIMITED


Director/Auth. Sign.
-SUMIT GUPTA
Director - DIN: 06911742

Encl: As Above

NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is hereby given that Meetings of Audit Committee & Board of Directors is scheduled to be held on **FRIDAY – 07.02.2020 at 02:00 & 03:00 P.M.** respectively at its Regd. Office *inter-alia* to consider, approve & adopt Un-Audited Financial Results of Quarter & Nine-months ended 31.12.2019 & Limited Review Report from Statutory Auditors, Trading Window in equity shares will remain closed from 04.02.2020 to 10.02.2020 for all insiders, and Any other matter with the permission of Chair.

Place : New Delhi

Dated: 21.01.2020

SUMIT GUPTA - Director DIN: 06911742

For SWAGTAM TRADING & SERVICES LIMITED


Director/Auth. Sign.