

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com

CIN: L51909DL1984PLC289131

- 1) BSE Ltd.
- 2) Calcutta Stock Exchange Ltd.
- 3) All Board Members
- 4) All Promoters & Shareholders
- 5) RTA – Alankit Assignments Ltd.
- 6) M/s GHOSH KHANNA & CO., Chartered Accountants, Statutory Auditors
- 7) NSDL
- 8) CDSL
- 9) B. BHUSHAN & CO., Secretarial Auditors
- 10) MITTAL JINDAL & ASSOCIATES., Internal Auditors

16.08.2017

SUB : OUTCOME OF BOARD MEETING – 16.08.2017

Dear Sir/ Madam,

With further reference & in continuation to our Notice/ Letters & Emails dated 04.08.2017 & 05.08.2017, and in pursuance of applicable clauses of Listing Agreement(s), this is to bring to your kind Attention that in the meeting of the Board of Directors held today, the following matters/ issues/ agenda were taken up for Consideration and stands unanimously approved/ resolved/ adopted by the Board of Directors, SUBJECT to necessary approvals/ sanctions/ adoption by Shareholders at the ensuing "32ND Annual General Meeting" :-

- 1). Audited Annual Accounts as at 31.03.2017, Auditors Report dated 26.05.2017, Directors' Report, Form MGT-9 : Extract of Annual Return, Secretarial Audit Report, Management Discussion & Analysis Report, Corporate Governance Report, CEO/ CFO Certificate, and Enclosure(s) & Annexure(s) thereto, Etc., for the Financial Year 2016-17 stands noted/ approved/ adopted and it has been decided/ resolved to recommend the same to the Shareholders for approval/ adoption at the 32ND Annual General Meeting of the Company.
- 2). Re-appointment of Mr. Deepak Sharma (DIN: 00293945) as the Non Executive Director.
- 3). Re-Appointment of M/s GHOSH KHANNA & CO., Chartered Accountants, FRN 003366N, as the Statutory Auditors.
- 4). Approved the "Book Closure Dates" i.e. Register of Members and Share Transfer Books – shall remain Closed from 23.09.2017 to 26.09.2017 (both days inclusive).
- 5). Approved the Attendance Slip, Proxy Form & List of Resolutions, Etc.
- 6). Appointment of M/s B. Bhushan & Co., Company Secretaries, (M. No. A31951 and COP No. 14469), as "Scrutinizer" for conducting E-voting process, etc.
- 7). EVEN (E-voting facility) from NSDL and to coordinate with NSDL & RTA – Alankit Assignments Ltd. for E-voting, Reports, etc.
- 8). Approved the "NOTICE of 32ND Annual General Meeting with NOTES"

For Swagtam Trading & Services Ltd

Director/Authorised Signatory

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9). 32ND Annual General Meeting - CALENDAR of EVENTS :

Company ISIN NO.	INE150R01019
Name of Company	Swagtam Trading & Services Limited CIN:- L51909DL1984PLC289131
CUTOFF date for dispatching/ sending Notices	30.08.2017
Date of Notices & Attendance Slips & Proxy Form	16.08.2017
Record/ CUTOFF date of Members Data for sending Notice of AGM	12.08.2017
CUTOFF date For E-Voting (7 days prior to AGM)	19.09.2017
E-Voting Start Date & Time	23.09.2017 - 09:00 A.M.
E-Voting End Date & Time	25.09.2017 - 05:00 P.M.
E-Voting Result Date & Time	Within 3 days from 26.09.2017 (AGM)
Book Closure Start Date	23.09.2017
Book Closure End Date	26.09.2017
Venue of AGM	Registered Office : R-489, GF-A, NEW RAJINDER NAGAR, NEW DELHI - 110060
Date of AGM	26.09.2017 - 02:00 P.M. - TUESDAY
Rate of Dividend (if any)	NIL

10). Decided / Resolved to Convene & to Hold 32ND Annual General Meeting and put all the matters mentioned above, for Approval of Shareholders in the

**32ND Annual General Meeting on
26.09.2017 - 02:00 P.M. - TUESDAY at its Registered Office.**

11) Company could not find suitable & competent Company Secretary and Shri R.K. Gupta was requested to do needful on priority basis

**** PRINTED BOOKLET / ANNUAL REPORT, in respect of above, will be dispatched & filed shortly. ****

Kindly advise if we have to submit any other information, papers, documents, etc
Kindly take it on record, do the needful & oblige and Disseminate the same.

For SWAGTAM TRADING AND SERVICES LIMITED

For Swagtam Trading & Services Ltd.


Director/Authorised Signatory

SUMIT GUPTA
Director - DIN: 06911742

ENCL : AS ABOVE

SWAGTAM TRADING & SERVICES LIMITED

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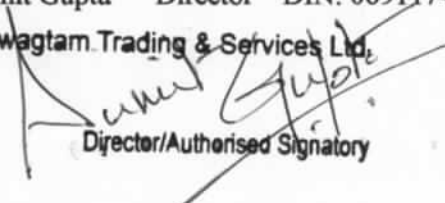
NOTICE

Notice is given that 32ND AGM will be held on TUESDAY - 26.09.2017 - 02:00 P.M. at its Regd Office to transact Business(es) as set out in the NOTICE of AGM., E-Voting from 23.09.2017 - 09.00 A.M. TO 25.09.2017 - 05:00 P.M., Register of Members & Share Transfer Books will remain Closed from 23.09.2017 to 26.09.2017. Notice / Annual Report available at Company's Website for download, Etc.

New Delhi 16.08.2017

Sumit Gupta Director DIN: 06911742

For Swagtam Trading & Services Ltd.


Director/Authorised Signatory