

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060
 Tel: 011-42475489 E-mail: swagtam1984@gmail.com Website: www.swagtam.com
 CIN: L51909DL1984PLC289131

Name of the Company : **SWAGTAM TRADING & SERVICES LIMITED**
 Quarter ending on : **30th SEPTEMBER, 2016**

I. Composition of Board of Directors

Title (Mr. / Ms)	Name of the Director	PAN & DIN	Category (Chairperson / Executive / Non-Executive / independent / Nominee) &	Date of Appointment in the current term / cessation	Tenure *	No of Directorship in listed entities including this listed entity (Refer Regulation 25 (1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	RAJ KUMAR GUPTA	AFLPG1428A 00074532	Independent Director	17.09.2014	5 (Five)	2 (Two)	3 (Three)	1 (One)
Mr.	DEEPAK SHARMA	BIJPS2956R 00293945	Non – Executive Director	03.09.2008	NA	2 (Two)	-	-
Ms.	LALITA MITTAL	ACTPM1462B 06928783	Executive Director	08.08.2014	3 (Three)	2 (Two)	4 (Four)	1 (One)
Mr.	RAMAN MITTAL	AHCPM2840D 06877244	Independent Director	17.09.2014	5 (Five)	2 (Two)	4 (Four)	1 (One)
Mr.	SUMIT GUPTA	AATPG1443N 06911742	Non – Executive Director	12.09.2015	NA	1 (One)	1 (One)	-

ii. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson / Executive/ Non-Executive / independent / Nominee) \$
1. Audit Committee	Mr. Raman Mittal	Independent Director
	Ms. Lalita Mittal	Executive Director
	Mr. Raj Kumar Gupta	Independent Director
2. Remuneration & Nomination Committee	Mr. Raman Mittal	Independent Director
	Mr. Sumit Gupta	Non-Executive Director
	Mr. Raj Kumar Gupta	Independent Director
3. Risk Management Committee (if applicable)	Not Applicable	
4. Shareholders, / Investors' Grievance Committee	Ms. Lalita Mittal	Executive Director
	Mr. Raman Mittal	Independent Director
	Mr. Sumit Gupta	Non-Executive Director

For Swagtam Trading & Services Ltd.

Sonia Rani
 Company Secretary



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III. Meeting of Board of Directors		
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
11.04.2016	13.07.2016	47 days gap between two consecutive meeting
26.05.2016	10.08.2016	
-	24.08.2016	
-	-	

IV. Meeting of Committees			
Date(s) of Meeting of the Committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days *
10.08.2016(Audit Committee)	Yes	11.04.2016 (Audit Committee)	47 days gap between two consecutive meeting
24.08.2016(Audit Committee)	Yes	26.05.2016 (Audit Committee)	
13.07.2016(Shareholders, / Investors' Grievance Committee)	Yes	11.04.2016(Shareholders, / Investors' Grievance Committee)	
13.07.2016 (Remuneration & Nomination Committee)	Yes	26.05.2016 (Remuneration & Nomination Committee)	

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	NA
Whether shareholder approval obtained for material RPT	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	

VI. Affirmations
1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
a. Audit Committee
b. Nomination & remuneration committee
c. Stakeholders relationship committee
d. Risk management committee (Not Applicable)
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

Place : New Delhi
 Dated: 08.10.2016



For Swagtam Trading & Services Ltd.
 For Swagtam Trading & Services Ltd.

Sonia Rani
 Company Secretary

SONIA RANI
 Company Secretary & Compliance Officer
 ACS - 36984