

**SONIA RANI & ASSOCIATES**  
COMPANY SECRETARIES

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

1. For Quarter Ended : 30<sup>TH</sup> JUNE, 2021
2. ISIN : INE150R01019
3. Face Value : Rs. 10/-
4. Name of the Company : SWAGTAM TRADING AND SERVICES LIMITED  
CIN No. : L51909DL1984PLC289131
5. Registered Office of the Company : R - 489, GF -A, New Rajinder Nagar,  
New Delhi - 110060.
6. Correspondence Address : R - 489, GF -A, New Rajinder Nagar,  
New Delhi - 110060.
7. Telephone No. : 9911108800
8. E-mail Address : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com)
9. Name of the Stock Exchange where the Company's Securities are listed :  
1) BSE Limited  
2) Calcutta Stock Exchange Limited [CSE]

		No. of Shares	% of total issued capital
10.	Issued Capital	11,90,500	100.00
11.	Listed Capital	CSE:-	11,90,500
		BSE:-	11,90,500
12.	Held in dematerialized form in NSDL	6,58,500	55.31
13.	Held in dematerialized form in CDSL	4,70,574	39.52
14.	Physical	61,426	5.16
15.	Total No. of Shares (12+13+14)	11,90,500	100.00

**Total Number of Shareholders = 512**

16. Reasons for differences if any, between: (10 & 11), (10 & 15), (11 & 15): **NOT APPLICABLE**
17. Certifying the details of changes in share capital during the quarter under consideration as per Table below: **NOT APPLICABLE**

Particulars	No of Shares	Applied/ Not Applied for Listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NDSL	In-Principle Approval Pending for SE (Specify Names)
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Office Address : F - 200, Gali No. 4, Ganga Vihar, Near Gokal Puri, Delhi - 110094  
Mobile : 09971543044, Email Id: [soniaranics@gmail.com](mailto:soniaranics@gmail.com)



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18. Register of Member is updated : **YES**
19. Reference of previous quarter with regards to excess dematerialization shares, if any : **NOT APPLICABLE**
20. Has the company resolved the matter mentioned in point no. 19 above in the Current quarter? If not, reason why? : **NOT APPLICABLE**
21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of Demat Requests	No. of Requests	No. of Shares	Reasons for delay
Confirmed after 21 Days	0	0	N.A.
Pending for more than 21 Days	0	0	N.A.

22. Name, Telephone & Fax No. of the Compliance Officer of the Company : **Miss. Preetika Mishra (M.No. – A32490)**  
Company Secretary & Compliance Officer.  
9650735656
23. Name, Telephone & Fax No., Regn. No. of the (PCS) - Secretarial Auditor. : **Mrs. SONIA RANI**  
09971543044  
(M. No.:A36984) (C.P.: 20372)
24. Appointment of Common Agency for shares registry for shares registry work, if yes (name & address) : **ALANKIT ASSIGNMENTS LIMITED**  
4E/2, Jhandewalan Extn.,  
New Delhi- 110055  
Mr. Abhinav Kumar Agrawal, Deputy Gr. Manager,  
Mr. J. K. Singla, Sr. Manager  
011 – 4254 1234, [rta@alankit.com](mailto:rta@alankit.com)
25. Any other detail that the auditor may like To provide (e.g. BIFR Company, delisting from SE,) : **NIL**

For **SONIA RANI & ASSOCIATES**  
Company Secretaries

*Sonia Rani*

**SONIA RANI**  
(Proprietor)  
M. No.: A36984  
CP : 20372  
Mobile : 9971543044  
UDIN :- A036984C000654469



Place: New Delhi  
Date : 19.07.2021

Office Address : F – 200, Gali No. 4, Ganga Vihar, Near Gokal Puri, Delhi – 110094  
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